

### Course Overview

The end product of this course is for you and the entire student body - the yearbook! To accomplish that, you will be working together as a staff to write articles, photograph events and students, interview students and faculty, design layouts, and anything else that needs to be done to remember this school year. You will learn how to work together, meet deadlines, take photographs, and use InDesign. You will also be required to attend events outside of school hours for interviews and photos. Also, you can expect that we'll have plenty of fun along the way.

### Classroom Expectations

You are expected to follow the three classroom rules:

1. Be respectful
2. Follow directions
3. Stay on task

Failure to meet these expectations for the first time will result in a warning, the second time in a loss of participation points, and the third time parent notification. I will also follow the school's attendance policy, tardy policy and other rules.

### Grade Breakdown

A	93-100%	B	83-86%	C	73-76%	D	63-66%
A-	90-92%	B-	80-82%	C-	70-72%	D-	60-62%
B+	87-89%	C+	77-79%	D+	67-69%	F	Below 60%

### Grade Weight

Assignments 40%                      Deadlines 40%                      Participation 20%

### Assignments

You will need to complete your assignments on time (or early!) in order to meet printing deadlines, save money, produce excellent work, and reduce stress. It's for your own health! I expect you to work with others to produce the best work you can.

### Participation

10 participation points will be given each day of class; 3 points for being in class, 2 points for being on time, and 5 points for staying on task and working. You can make up participation points by coming in before or after school to work on assignments.



STUDENT NAME (please print) I, \_\_\_\_\_ Period: \_\_\_\_\_

have read Mr. Lewis's disclosure document and understand and agree to abide by the rules, policies, and procedures outlined.

\_\_\_\_\_  
(Signature of student)

### PARENT OR GUARDIAN

I have read Mr. Lewis's disclosure document and understand the rules, policies, and procedures outlined.

\_\_\_\_\_  
Date \_\_\_\_\_

(Signature of parent or guardian)

Comments or concerns?